



*Helps You*  
***Discover, Understand, Control, and Manage***  
***Your Entire SharePoint Collaboration***  
*Platform*

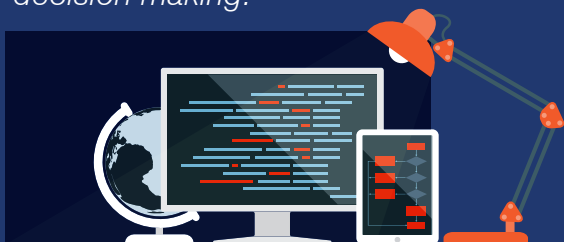
# Site Administrator

## *A Solution Which Empowers You to Transform Your SharePoint Environment*

Working on SharePoint continues to send tremors in its users, given the difficult-to-get-through complexities associated with it. This is more because the users do not understand the entire SharePoint environment, which is imperative to accurate decision making. While they aspire to roll out best practices and policies that yield results, they are stuck in a struggle to understand the SharePoint environment.



*Site Administrator brings an insight into complete SharePoint environment, enabling implementation of a flawless management, auditing, & security of tasks. This product works to centralize action management and policy enforcement of each report, which results in informed and effectual decision making.*



It is essential to expand the horizons of understanding when it comes to SharePoint, and this is what Site Administrator does. Site Administrator for SharePoint is a web-based tool, designed to simplify site management and bring complete control of collaboration platform in site owner's control. An automated management console, it enables a consolidated management of SharePoint, 2007, 2010, 2013, 2016, environment and Office 365, which includes farms, servers and, instances you don't even know about. It functions by helping you discover, understand, and manage the entire SharePoint environment by allowing an insight into SharePoint servers, sites, and site collections. This tool empowers a user to quickly achieve access to several reports that lead to developing of effective policies and practices and dodging of challenges such as support backlogs, server storage issues, and weak network performance.

## *The Control Room of your SharePoint*

Site Administrator for your SharePoint is a governance system that helps you better establish policies, ensure compliance and achieve robust results. You can outline and plan an approach in detail, make estimations, and go under these key activities on your system.

### *Its Suit of Activities*

#### *Perform Discovery on SharePoint Environment*

Identify- Managed Servers, Unmanaged Servers, and document errors.

#### *Correct Errors on SharePoint Servers*

Perform discovery again to refresh the list and remove the servers that are not to be managed by this instance of Administrator.

#### *Services Activities*

Install and configure Site Administrator, Perform Discovery on SharePoint Environment involving: Identify Managed Servers, Identify Unmanaged Servers, and Document Errors, and Correct Errors on SharePoint Servers

#### *Discuss Reporting*

Provide knowledge transfer on available reports and impact of

collection, determine which reports are necessary/desired for each server, establish policies for retention of reports, and develop resource usage table to determine future costs of reporting.

### *Enable Reporting*

Enable the entire reporting: Configure report gathering, turn on appropriate reports, schedule execution of reports, and set-up e-mail notifications on key reports

### *SharePoint Administration*

Complete control over SharePoint Administration: Perform knowledge transfer on SharePoint administration, discuss best practices, document current high-level SharePoint environment, and provide guidance on management of SharePoint sites.

### *Policy Manager*

A feature that permits knowledge transfer to Policy Manager and a discussion on current policies and Service Level Agreements with site and document owners; such as content limitations, security, and audit. Also, it permits mapping of document and site policies for continuity; such as Policies and Alerts.

### *Apply Policies to Site and Documents*

Review plans for Recovery Manager (Optional with purchase of Recovery Manager for SharePoint), discuss current backup and recovery system and processes, and install and configure Recovery Manager for SharePoint.

### *Management*

The consultant ensures complete knowledge transfer on all implemented technologies and provides guidance for a continued deployment and management of SharePoint sites.

## *Integrated Solution for Entire SharePoint Environment*

With AgreeYa's Site Administrator for SharePoint, you'll be able to travel through the whole SharePoint environment: 2010, 2013, 2016, Office 365 and centralise the management actions and enforcement of policy. It saves time for business owners and administrators, as bigger things await them. The result is a reduced challenge of daily management, effective decision making, centralized console helps in planning future migrations, and perform day-to-day security and auditing tasks with detailed reports and metrics.

### *You Are Empowered to*

- Discover the extent of your entire SharePoint
- Understand the complete SharePoint and regulate action plans and policies
- Manage access and permissions to business-critical information and establish stronger security policies
- A secure organizational SharePoint audit report release, which adheres to external regulations and internal security controls
- Keep a check on the health of your SharePoint servers and sites, and have a complete control on their performance.
- Achieve analysis of metrics, trends, and user activity and always be ready with the latest information, on the basis of reports



## Feature Checklist

### General

Current Version :

SharePoint 2007 | SharePoint 2010 | SharePoint 2013  
SharePoint 2016 | Office 365

### Discovery

Includes discovery tool

### Management

Links to centralized management

### Reporting

Enterprise | Server | Usage Analysis | Content |  
Search Statistics | Storage Metrics | Traffic | Users |  
Web Parts | Permissions | Auditing | Custom  
Reporting | Uses SQL Reporting Services | Access  
Enterprise Report via Web Console | Auto-send by email |  
Save as .PDF, Excel, etc.

## System Requirements:

### Platform

Intel® Pentium® 1 GHz processor (x86, x64) or equivalent

### Memory

512 MB of RAM

### Hard Disk Space:

1 GB of hard disk space for installation and log files.  
Site Administrator database for configuration information 100 MB

### Operating Systems:

Windows Server 2003 (x86 or x64) SP1 or higher  
Windows Server 2008 (x86 or x64)  
Windows Server 2008 R2 (x64)

### Software

Microsoft .Net Framework 3.0 SP2  
Microsoft .Net Framework 4.0 for Security Explorer  
Microsoft Internet Explorer 8/9/ or Google Chrome 12 or  
Mozilla Firefox 5  
Microsoft SQL Server 2005 (Express, Standard or Enterprise edition) OR  
Microsoft SQL Server 2008 (Express, Standard or Enterprise edition)

## About AgreeYa

AgreeYa is a global systems integrator delivering competitive advantage for its customers through software, solutions, and services. Established in 1999. AgreeYa is headquartered in Folsom, California, with a global footprint and a team of more than 1,500 staff across offices. AgreeYa works with 500+ organizations ranging from Fortune 100 firms to small and large businesses across industries such as Telecom, BFSI, Healthcare, Pharma/Life Sciences, Utility, Technology, Public sector and others.

AgreeYa has received considerable recognition in the industry for its technology leadership, quality processes, and customer success that includes Microsoft Gold partner, SEI CMMI, ISO 9001:2015. We engage with our customer as a trusted partner to live our motto "...building our future on your success".

AgreeYa's software portfolio includes QuickApps (award winning suite of SharePoint web apps and pre-built templates - [www.quickapps.agreeya.com](http://www.quickapps.agreeya.com)), Site Administrator (gain insight for improved compliance and governance of your SharePoint environment - [www.siteadmin.agreeya.com](http://www.siteadmin.agreeya.com)), Recovery Manager (solution for rapid and scalable SharePoint content restores - [www.recoverymanager.agreeya.com](http://www.recoverymanager.agreeya.com)), BeatBlip (simplify software test automation - [www.beatblip.com](http://www.beatblip.com)), and Cogent (comprehensive end-to-end case management solution for collections and law firms - [www.cogentcollections.com](http://www.cogentcollections.com)).

As part of its solutions and services offerings, AgreeYa provides intranet/portal, content management, and collaboration, cloud and infrastructure solutions, business intelligence and big data analytics, product engineering, application development and management, independent software testing, and staffing (IT, Non-IT, and risk/compliance/AML) solutions.

For more information, visit [www.agreeya.com](http://www.agreeya.com)



### Global Headquarters

605 Coolidge Dr., Folsom, CA 95630 USA

**Phone :** +1 916 294 0075, Toll Free: +1 800 AGREEYA, Fax : +1 866 886 1555

**Email :** [siteadmin@agreeya.com](mailto:siteadmin@agreeya.com)

USA | India | Mexico | Singapore